

**Van Zandt County Permit for Installation of Culverts
In the County's Right-of-Way**

Date of Application _____ Precinct # _____

Applicant/Property Owner Name _____ Phone # _____

Address of Culvert installation: _____

1. Applicant will install stakes or flags in the right-of-way ditch where culvert is to be installed.
2. The Applicant will notify the Commissioner or his representative (903-567-2166) or County barn number, to inspect the installation site and provide the size of the culvert to be installed. The minimum length of the culvert (tin horn) shall be 24 ft. unless the Commissioner approves another option. The Applicant shall purchase the culvert and install. **Commissioner fills in size** _____

Instructions for installation of the Culvert

3. The Applicant is responsible for all costs associated with the construction of the access driveway.
4. Maintenance of facilities constructed shall be the responsibility of the Applicant. The County reserves the right to require any changes, maintenance, or repairs as may be necessary to provide protection of life or property on or adjacent to the County Road. Changes in design will be made only with the approval of the Van Zandt County Commissioner of that Precinct or his designee.
5. The Applicant shall hold harmless the County and its duly appointed agents and employees against any action for personal injury or property damages sustained by reason of the exercise of this permit.
6. The culvert installation shall be only for the normal flow of water in the ditch line. No additional drainage discharge shall be re-routed into the County's right-of-way.
7. Van Zandt County may undertake actions deemed necessary to correct drainage or safety problems related to existing or new driveway facilities up to and including the immediate removal of the driveway. If such removal is a result of non-compliance with this permit, labor will be charged to the Applicant at a rate of \$200.00 per hour.
8. The Applicant will contact the County's Representative 24 hours prior to installation of the culvert and immediately after construction is completed for an inspection of the construction site.
9. Culverts will be installed on grade, to allow the normal flow of water to drain into the ditch.
10. The Applicant will be responsible for notifying Dig Test #811 if a test is needed.
11. The Culvert (tin horn) shall be covered with a base of clay or sand and topped with 3 inches of limestone rock, recycle asphalt, cement or asphalt pavement.
12. All Construction and Materials shall be subject to inspection by Van Zandt County.

The undersigned hereby agrees to comply with the terms and conditions set forth in this permit.

E-mail Permit to kcaldwell@vanzandtcounty.org or Fax to 903-567-5473

Signature of Applicant

Signature of Commissioner/Designee